

**TEQUESTA PINES PROPERTY OWNERS
ASSOCIATION, INC.**

**PO Box 3906, Tequesta, FL 33469-3906
Tequestapinespoa.com**

September 30, 2024

ANNUAL MEETING NOTICE

To All TEQUESTA PINES PROPERTY OWNERS:

The Tequesta Pines Property Owners Association, Inc. Board of Directors is in the process of preparing for the upcoming Annual Meeting of the Membership, scheduled for **Wednesday, October 30, 2024 at 7:00** (check in 6:45pm) to be held at the Tequesta Recreation Center, 399 Seabrook Rd, Tequesta, FL 33469

1. **INTENT TO SERVE FORM:** Should you be interested in serving on the Board, please complete the “**Intent to Serve on the Board**” form which can be found on the tequestapines.com website. Please **return by October 23, 2024 to the address (PO Box 3906) as stated at the top of this notice or to the website.** You may also include a brief resume. Names submitted will be posted to the website for review.
2. **PROXY FORM:** (Enclosed) Complete and return, by October 23rd, if you are unable to attend. **The Proxy form can be mailed OR emailed to board@tequestapinespoa.com.** If mailing, please allow time to be received.

PROXIES SHOULD BE RETURNED BY OCTOBER 23, 2024.

Florida Law does require Nominations from the Floor; therefore, Voting Ballots will be distributed during Sign-In at the meeting. Should you be **unavailable** to attend the meeting on October 30, 2024, it is **imperative** that you turn in your Proxy Form as soon as possible. **The purpose of the Proxy Form is to obtain an official quorum in order to conduct the Meeting and for the Election of Directors.**

Your time and interest in the betterment of the Association is very much appreciated. Please email the Board at board@tequestapinespoa.com if you have any questions.

Sincerely,
Tom Bradford, Pat Gnieski, Marco Valdez and Richard Evan
Tequesta Pines Property Owners Assoc., Inc.

This will be the only Meeting Notice you will receive. Check the website at <https://www.tequestapinespoa.com/> for updates.

**TEQUESTA PINES PROPERTY OWNERS ASSN, INC
ANNUAL MEETING OF THE MEMBERSHIP**

Wednesday October 30, 2024 Tequesta Recreation Center

399 Seabrook Rd, Tequesta, Fl 33469

7:00 PM

(6:45 PM Check In)

AGENDA

- 1. CALLING TO ORDER / ESTABLISH QUORUM**
- 2. PROOF OF DUE NOTICE OF MEETING**
- 3. WAIVER OF READING & APPROVAL OF MINUTES**
- 4. CALL FOR NOMINATIONS FROM THE FLOOR**
- 5. REPORT FROM THE PRESIDENT**
- 6. ANNOUNCE ELECTED DIRECTORS**
- 7. NEW BUSINESS**
- 8. RESIDENT FORUM**
- 9. ADJOURNMENT**

An organizational meeting of the new Board of Directors for the purpose of electing officers will immediately follow the Annual Membership Meeting.

THIS AGENDA ALSO CONSTITUTES A LEGAL NOTICE OF THIS MEETING.

TEQUESTA PINES PROPERTY OWNERS ASSOCIATION, INC.

ANNUAL MEETING OF THE MEMBERSHIP

October 30, 2024 - 7:00 P.M.

Tequesta Recreation Center, 399 Seabrook Rd, Tequesta, FL 33469

GENERAL PROXY

INSTRUCTIONS: If you do not plan to be present at the Annual Meeting referenced above, it is very important that you complete and return this proxy so that a quorum can be obtained at the meeting. Please fill in your home address, and the name of the person you desire to represent you at the meeting, as if you were personally in attendance at the meeting. Please sign and return this proxy by USPS mail at the address at the bottom of this document by no later than October 23, 2024 OR by email to board@tequestapinespoa.com for your proxy to be counted.

I/We, the undersigned being owner(s) of, [Address]: _____ or the person designated to vote by a valid Voting Certificate for Tequesta Pines POA, Inc., appoints: _____ as my proxy holder

(Association Secretary or, if absent, his/her Board member designee, will serve as proxy if the above is left blank)

and to attend on my/our behalf the meeting of the members of Tequesta Pines Property Owners Association, Inc. to be held on **Wednesday October 30, 2024 at 7:00 p.m.** or any adjournment thereof, but in no event longer than ninety (90) days after the date of the meeting indicated herein. This proxy can be revoked at any time at the pleasure of the undersigned by timely written notice to the Board. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with the powers of substitution. **Owner(s) sign and print name(s) below:**

Dated: _____, **2024.**

Address: _____

Owner Signature/Designated Voter

Print Name

Owner Signature/Designated Voter

Print Name

Email Address

The following is to be completed by your designated Proxy Holder above only if your Proxy Holder indicated above is unable to attend the Annual Meeting on your behalf.

SUBSTITUTION OF PROXY (if necessary)

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me as the proxy as set forth above. The original Proxy Holder is required to email this substitution of proxy to the Board of the Tequesta Pines Property Owners Association at board@tequestapinespoa.com in a timely manner to ensure receipt prior to the Annual Meeting.

DATED: _____

SIGNED: ORIGINAL PROXY HOLDER

Mail to: Tequesta Pines POA, Box 3906, Tequesta, FL 33469



**TEQUESTA PINES PROPERTY OWNERS
ASSOCIATION, INC.**

P.O. Box 3906 Tequesta, FL 33469

Website: <https://www.tequestapinespoa.com/>

Email: board@tequestapinespoa.com

INTENT TO SERVE ON THE BOARD

Candidate Name: _____

Candidate Address: _____

Candidate Email: _____

Candidate Phone Number: _____

I am interested in serving on the Board of Directors for the purpose of:

General Biography:

Candidate Signature: _____

Today's Date: _____

Please submit this Intent to Serve on the Board form via email to the email address provided at the top of this form.